1906 569 P 48

G R S 58
Previous references

1908 89
(Municipal

File No 569/1906
Serial Nos. 1 to 5

Later references
Ind 409-09
and 4238 of 09-10
Ly 108-09 Pt 1 to

File No 569/06
Sl 1-5

GENERAL AND REVENUE SECRETARIAT.

Serial Nos 1 to 5

Part B for November 1908

SUBJECT

Rules for the Conduct of Business of the Bangalore and Kuppam Municipal Councils

Sl 1] From the Pres. Bangalore city mcty - No. 275 of 2-11-08 to submit for post-compensation a copy of draft bye-laws for the conduct of business of the Mal Council —

Sl 2] To the Pres. Bangalore city Mal Council Sl. 1337 of 08, dt. 22-6-08, forwarding a copy of the Bye-laws for approval of the Govt —

Sl 3] From the Bangalore city Mal Council - No. 91 of 22-10-08 to state that the mcty's opinion that the rules may be approved —

Sl 4] From the Pres. Bangalore city mcty No. 52 of 5-2-09 to accept the above [illegible] with alteration [illegible] that the words "in Council" may be omitted from Rule 9 —

Sl 5] From the Pres. Bangalore city Mal Council to the Govt. of India

R.S. 11] 1906 7

GENERAL AND REVENUE SECRETARIAT

(Municipal)

NOTES

File No 269

FILE HEADING

Rules for the Conduct of Business of the Bangalore City Municipal Councils

From

The President of the Bangalore City Municl Council

No. 275 Dated 2/5/07 Received 7 5 1907

Diary No 9285	Enclos / Spare Copies.	Serial No /

BRIEF ABSTRACT OF LETTER.

Submits for confirmation a copy of the draft bye-laws relating to the convening of meetings & conduct of business of the Municipal Council

NOTES AND ORDERS

The draft rules submitted is fairly to be a bye-law under Section 41 & has been published as such only Clause 2 of the above Section is wrong. These draft rules submitted

Notes—First sheet.

GPB—30,000—20-3-06

(3)

Jud File No. 569 of 1906

Serial No

are those relating to the Regulations of the Conduct of business of the Municipal Council and falls under Clause (a) of Sec 46 The Regulation does not require the publication of the rules under Sec 46, except those falling under clause (c) of that Section, for the information of the persons interested before them being brought into force

2 The Municipal Council seem to have adopted with modifications the rules in force in the Bangalore Cantonment Municipality

3 The rules will be discussed hereunder,

(1) Heading 'General Procedure and Conduct of business' taken in the draft may be altered to 'Rules regulating the Conduct of business and proceedings at the meetings of the Bangalore City Municipal Council'

(2) References to Secs 26 (1), (4) & (5), 24 (1) and 46 (c) may be omitted as being unnecessary

(3)

Serial No

(3) Rule 1 It is a point for consideration if this rule is required seeing that Cl (4) of Sec 26 of the Regulation provides for holding the meetings in the building used as the Municipal Office. If this rule has to be retained it should refer to Special General meetings also The rule may be modified as shewn below

" The meetings of the Municipal Councillors shall be held at the Municipal Office The ordinary general meetings shall be held on the third Thursday of every month at 8 A M or on such date and time as may seem expedient to the President."

(4) Rule 2. 'At an hour' in the first line should be 'at the hour' Either the 'a' before 'Vice President' in line 2 should be 'the' or the 'the' before Vice Presidents in line 4 should be changed to 'a' Councillors' may be substituted for 'Members' in lines 3 & 5.

(5) Nothing is said in the Rules as to what should be done when there is no quorum (1) at the hour

Serial No

hour fixed for meeting and (ii) after commencement of business Cl (7) of Sec 26 of the Regulation States that if there be less than one-third of the whole number of Councillors present at any a meeting of a City Municipal Council at any time from the beginning to the end thereof the meeting shall be adjourned. It seems to be better to have clear rules on the subject. The following two rules may be added after Rule 2.

"If at the hour fixed for the meeting a quorum be not present the presiding authority shall allow 30 minutes to elapse before adjourning the meeting, and if 30 minutes from the hour fixed for the meeting elapse without the assembling of a quorum, the meeting shall stand adjourned to that day week at the same time and place."

Above Cl 7 of Rule 2 was Identical with Rule 2 ?

Note—Contd sheet

Serial No

Cor Rule 5 Sch. Rule 5
Sch Rule 2

"If after the commencement of business the presiding authority notices that a quorum is not present, or any Councillor calls the attention of the presiding authority to the fact that a quorum is not present, the presiding authority shall immediately suspend business and shall count the number of Councillors present, and if that number be insufficient to form a quorum the presiding authority may adjourn the meeting or Board for a period of 15 minutes to give an opportunity for the reassembling of a quorum. If at the expiration of these 15 minutes a quorum shall not have reassembled the presiding authority shall adjourn the meeting."

(6) The first business at a meeting of a Local Body is the confirmation of the Minutes of the last previous meeting. The rules do not provide for the

Sec 26 (7)

Sec 26 (7)

Sec 26 (7)

Minutes
Local Govt.
15/6/08

(F.S. 12)
General and Revenue
Secretariat

Jul File No. 569 of 1906

Serial No

"The following two rules may be added after the rules referred to in the above form

"After the presiding authority has taken his seat the Minutes of the last preceding meeting shall be read and after confirmation shall be signed by the presiding Authority, provided that, when they have already been circulated to the Councillors present in Municipal limits and no objection has been taken to them, they may be taken as read."

"If any Councillor present objects to the Minutes as having been incorrectly or incompletely recorded the presiding authority shall after taking the sense of the meeting make such amendments as he thinks proper, and the amended Minutes shall then be confirmed and signed by the presiding authority as correct."

(7) Rule 3 The word 'record'

C.H.S. 13]
General and Revenue Secretariat

Jul File No. 569 of 1906.

Serial No

may be substituted, by Board
on line 1 for the words Chairman
and 'President' occurring in
the subsequent the Fourth rules wherever they occur
to 'presiding authority'. The use
of 'Chairman' is incorrect. Chair-
men are only for Committees.
Vide Reg 32 of the Regulation
'Until the end of the fourth
sentence of this rule the words
and to notice shall be inserted in
the Agreement.'

(8) Rule 4. This may be amplified as shown hereunder.

"The presiding authority shall preserve order, administer oaths, and all points of order shall be summarily decided by him, no discussion thereon being allowed, unless he shall think fit to take the opinion of the Councillors present at the meeting thereon. The presiding authority may adjourn any meeting that refuses to obey his ruling on a point of order. A Councillor called to order by the presiding authority shall resume his seat till the decision of the points of order raised. Provided that the

Note—Contd sheet.

P B—10,000—18-1-07

Serial No

presiding authority may allow the member to speak on the point of order raised. If any Councillor desires to dispute the decision of the presiding authority he may bring forward a resolution at the following meeting."

(9) The following three rules regarding (i) giving priority to any item of business at the meeting (ii) grouping of items of business and (iii) division of proposals deem to be desirable and may be added to the rules after the above.

Priority may be given to any item of business

"With the Consent of the majority of members present at any meeting, the presiding authority may give priority to any item or items of business, irrespective of the order in which such item or items stands or stand on the agenda paper."

may be moved under Rule 4.

Items of business may be grouped.

Rule 5.

"If more than one meeting be held the same day, at short

NOTE—Contn. sheet

(P B—10,000—18-1-07)

Serial No

be competent to the Chairman, and presiding authority, with the Consent of the majority of the Councillors present, to submit for Consideration as one point Subject, for disposal by one motion, any two or more items of business relating to the same Subject, although such latter items shall appear on the agenda papers of another and distinct meeting to be held on the same day.

Mem. Rule 6

A proposition may be divided.

The presiding authority shall have power to divide into two or more distinct propositions any motion or amendment which in his opinion is so complicated as to be likely to lead to confusion or inconvenience by being debated on as one proposition.

But when by virtue of this rule a motion or amendment is divided, it shall not be necessary, unless the Chairman decide to do

Note—Continue sheet

the Contrary, for the Second and following proposition of such Motion or amendment to be again separately moved and Seconded But the propositions so decided shall be put to the Vote by the presiding authority one after the other."

(9) Rules 5 to 19 These may stand. The following may be added to Rules 17 & 19. *

*"Rule 17 " The President or the other presiding Authority should give his vote before declaring the number of Votes for and against a question and then in case of an equality of Votes he should give his casting Vote."

Rule 11.
a resolution of any Committee or Committee is moved to the general for adoption such motion should only be moved seconded by members of the Committee (See Standing Rules).
for to Votes Bombay Bill as by the Committee

(10) Rule 20. ~~Instead of "members of the Committee present at the Second Session, as per may say "Committee" on that Committee~~ This may stand.

(11) When there is an equality of Votes the authority refrains from giving his casting Vote.

Note.—Count sheet

[R. S. 12]
General and Revenue Secretariat

2nd File No. 569 of 1906

Serial No.

Vote, what is the result of the Consideration of a proposition? There is nothing in the draft rules dealing with such a case. The following rule may therefore be suggested

Ld Rules Rule 29.

"When there is an equality of votes and the presiding authority refrains from giving his casting vote, the proposition shall be held to be neither passed nor rejected and may be brought forward at any subsequent meeting."

Ld Rules Rule 23 - Draft Rule 25

(11A) A new rule providing special for procedure in the discussion of Budgets is added (Vide Rule 26 of this draft)

(12) Rule 20 This may stand

(13) A new Rule to the effect that the rough Minutes of all proceedings of meetings must be taken down as the time of discussion may be added

Ld Draft Rule 23

(14) A Rule as follows may also be added so that proposals to adjourn a meeting or to postpone the consideration of a question may have precedence of any other proposition.

"A proposal to adjourn

Rules Rule 23 Draft Rule 19 NOTE—Contra pleat

Serial No

a meeting or to postpone the consideration of a question shall take precedence of any other proposition before the meeting."

(15) The following rule as regards procedure as to questions may be adopted

Rules
Rule 8 of the Fourth Rules
Fourth Rule 9

"(1) Any Councillor who has given notice to the President three days before the meeting may, before the business of the meeting begins put a question to the presiding authority or to any other Councillor and may briefly explain his question, but, after the reply has been given, no debate shall be allowed thereon."

"(2) The presiding authority may decline to allow any question if in his judgment it is frivolous, vexatious or offensive or if he thinks that the information sought can easily be obtained by the questioner from the Municipal Record or cannot be

Serial No

be divulged without injury to Municipal interests."

(16). The following Rules regarding meetings being thrown open to the press Reporters of the press & the public may be extracted inserted.

"All the meetings shall be open to the reporters of public press, and at the discretion of the presiding authority, the public may be admitted to the meetings, provided that the public and reporters may be required to withdraw, if it should be deemed necessary by the meeting that any particular matter should be discussed with closed doors."

"The presiding authority may cause to be summarily removed from the building in which the meeting is held any person not being a Councillor who interrupts the business of the meeting."

Note.—Contu sheet

Serial No

Extract from Bom. Govt. Gazette - Parts 28 Page Journal Municipal Rules 23.

"No vote or expression of approval or disapproval on the part of the audience shall be permitted, and any person, not being a Councillor who so interferes with the proceedings, shall be liable to be ejected from the building in which the meeting is held."

4. A Statement in parallel position showing the draft rules submitted by the President & the rules as revised by the Office is submitted.

5. The rules do not provide for recording dissents. Mr. Orr in his Model Rules observes as follows on the subject

Extract from Bombay Municipalities

"It is submitted that power to insert on record of protest or dissent might be a dangerous weapon in the hands of an obstructive party, and that while the general records are available for recording protests in the shape of written representations, it is unnecessarily troublesome to burden the Minute book with them. Under Rule 27.

Rule

Serial No

(rule 24 in the Office Draft) a sufficient record of dissent can be secured, and it does not seem necessary to have any express rule prohibiting further record, the absence of any express rule authorising it being sufficient. However, the rules for the Conduct of business of the Karachi Municipality framed under the Bombay District Municipality Act, 1901 on which our Municipal Regulation was based and passed by the Commissioner in Sind in December 1902 contain the following rule.

Recording of dissent

Any member taking part in a vote may, at the same meeting, enter his dissent from the resolution adopted, and may at that meeting, or within 3 days subsequent to the same, give his reasons of dissent to be recorded in the minutes, but no member, who has not proposed a motion or voted on a matter under

Note—Contd sheet

(P R S. 12)
General and Revenue Secretariat

Jud File No. 569 of 1906

Serial No

under discussion, should be entitled to enter his descent from a resolution of the Meeting. If such a rule be considered necessary it may be entered after Rule 36 in the Office Draft.

6 The arrangement of the rules in the draft submitted by the President has not been altered or disturbed.

7. Mr J. O'Ory I.C.S in his Model Rules gives a Model of Form of Minute Book a copy of which is attached to these Notes for perusal. If approved this form may be prescribed for recording Minutes in all the Municipalities that have been and will be brought under the Mysore Municipal Regulation.

Submitted for orders.

JHBell Supt
31-7-07

BB
6/9/07

Ask Mr Ch to look over the rules & see that they are not inconsistent with the Regn.

Pol III
7/9/07

CJ
7/9

Note—Count sheet

JPH—10,000—18-1-07

(G R S. 12]
General and Revenue Secretariat.

Jul File No 569 of 1906

Serial No

J Miller 12.7.07.

Subd. The Municipal Council has published the rules as a bylaws made under sec 68. Cl 2 etc pointed out by Branch IV rules to regulate the conduct of business of a Municipal Council should be framed under Sec 46(a) of the Regn - this does not require the previous publication of the rules.

Chap IV, Sec 16 of the Regulation contains provisions regarding conduct of business at municipal meetings and the rules prepared by the Municipal Council or modified by the Branch IV. do not seem to conflict with these in any important particular. The modifications suggested seem to be based on the model rules prepared with reference by G of I. under the Bombay Dist Municipal Act on which our regulation is based & of Australian municipal Acts and seem worthy of adoption. The following points may however be noted. —

1. Rule 1 This as it stands precludes a municipal meeting from being held in any other place than a municipal office. But the Regulation seems to allow a meeting to be convened in any other place for any specific reason. It also omits provision for notice of meetings being given

Note—Contin. sheet

GPB—MYK—2.2.07

(G. R. S. 12)
General and Revenue Secretariat.

File No 565 of 1905-07

Serial No

members as contemplated in sec 26(3) of the Regulation.

Rule 11. The marginal note to the words is altered to "Resolutions of meetings"

Rule 13. The words "shall state" to be substituted by "shall hand it in writing in English or Canarese to the presiding authority". [vide model rules]

Rule 29. shall be brought after Rule 26.

Rule 32. This is not that the public may be allowed to attend meetings at the discretion of the presiding authority. But under Regulation, every meeting shall be open to the public subject to certain limitations prescribed therein

Submitted for orders

25/9/07

Rule 1 :- I would rather have rules as framed by the municipal council. The object of the rule is to fix a day generally for holding ordinary general meetings the marginal note may be "when ordinary meeting is to be held"

Note—Contd. sheet

GPB—M/C—2203

Extract from Bye law No 2 of the C & M Station Municipality, Bangalore

Conduct of proceedings

x x x x

3 Copies of minutes of ordinary meetings and as far as possible, of special meetings also, shall be circulated to the Commissioners previous to the next following meeting. The minutes of the previous meeting shall be laid on the table, and shall be taken as read, unless they have not previously been circulated as above required in which case they shall be read before proceeding with the business on the Agenda paper

Serial No

the minutes drawn up and signed by the Presidents according to sec 26 (9) are to be accepted as correct and that provision should be made for affording an opportunity to the Councillors to peruse them and point out inaccuracies, if any. Rule 3 of the rules in force in the Civil and Military Stations may perhaps be adopted in preference to the one framed.

Rule 5. — For "and to notice" in the last clause, "or to notice" may perhaps be substituted.

Rule 6 — The words "on a point of order" at the end seem to have been omitted by oversight.

entered notice — 1 08

Rule 7 — Under sec 26 sub-section (8), the President has the right to determine in what order the subjects shall be taken up. It is only when a member proposes that priority be given to any items of business or proposition, the proposal is to be put to the meeting. The Rule as framed does not make this clear. It may perhaps be

Note—Contd. sheet

recast as follows :—

"When it is proposed by any member to give priority to any particular item of business, the presiding authority may do so with the consent of the majority of the Councillors present, irrespective of the order in which such item or items stands or stand on the agenda paper"

adopt wording of 26(8) with slight change

Rule 10.— In the marginal note, the words "Right to speak and reply" may perhaps be added

attended to 15/6/06

Rule 13.— This is taken from the Civil and Military Station Rules [illegible]. The words "hand it in writing" are replaced by the words "State it" Rules. The alteration does not seem to be an improvement. The word "hand" occurs again in rule 18, but there it is not interfered with though it should have been for the sake of conformity. According to Rule 17, all amendments have to be proposed in writing. The first sentence of this Rule may perhaps be combined with the second as follows

"When the mover of a proposition or

also Rule 17

attended to 15/6/06

Note—Contn sheet.

G. R. S. 12]
General and Revenue
Secretariat

File No. of 190

Serial No.

Please see the marginal remarks. Accordingly there is a write to Government drawing a copy of the rules as re-printed with a view of the rules as re-printed

Yours
J.V.S.

Returned The alterations of the rules ordered by the Secy have been made.

With reference to the remarks of the Secy on page 1 of these notes as regards the rule requiring confirmation of proceedings it is noted that the rule appears among the Model rules drafted under the Bombay Dist Municipal Act of 1901 on which our Regn is based. However the rule has been struck off.

Draft of a letter to the President of the Bangalore City Municipal Council is submitted as ordered. It is noted at foot of these rules may also be forwarded to the Dist

Note—Contn sheet.

G1P3—10.000—17-3-07

(G. R. S. 12]
General and Revenue Secretariat.

MC File No. 569 of 1906

Serial No.	
	of the Mysore City Municipal Council both as regards whether the Municipal Council of that City would adopt these rules. Please see draft Memo Enclosed HEK 15.6.08 Done 16/6/08.
2	To the President of the Bangalore City Municipal Council Forwards a copy of the rules for the Conduct of Business of the Bangalore City Municipal Council as modified in the Dfts and requires if he has any objection to the rules as now modified.
	To the President of the Mysore City Municipal Council Forwards a copy of the above draft rules & states that if the Municipal has no objection to them being adopted for the Conduct of business at its Meetings Sanction of Govt for these rules may be applied for

Note—Contd sheet.

(11'B—50 000—17-3-07

Serial No.	
	for furth a copy of the Municipal Council's resolution in the matter.
3	From the President of the Bangalore City Municipal Council. No 918, dt. 10. 1908 With reference to Sl 2 Submits a copy of the Municl Council's resolution of the 24. 9. 1908 that the draft rules may be adopted.
4	From the President of the Mysore City Municl Council ~~Submits a copy of the~~ No 52 8 & 10 1908. Submits a copy of the Municl Council's resolution of 28th Sept 1908 that the draft rules may be adopted with the alterations suggested by Mr M. C. Rangachariyar. Mr Rangaiengar's request to substitute 'last Saturday' for 'third Thursday' in rule 1

Note—Contn sheet.

Mr

Serial No

may be approved.

His proposed amendment in Rule 7 "Some of such items" for "Such latter items" does not seem to be quite necessary.

With reference to Hon Rao Bahadur's remarks regarding rule 23 it is submitted that 'unless he refrains from voting' may be inserted after 'The Presiding Authority' in the 2nd line of this rule submitted for orders.

16/10/1908

Rule 6 - The meeting may be ~~ordered to be~~ held on any day that is convenient to the members and there can be no objection to substitute "last Saturday" for "third Thursday"

Rule 7 - "Some of such items" seems better than "such latter items" and may be substituted

Rule 23 - The rule seems to require no alteration. The Precedent is also a Convenient one

by no far as [illegible] is concerned

[illegible] a word [illegible] Standing [illegible] may be accepted

[illegible] is no better [illegible] any thing [illegible]

NOTE—Contd. sheet.

and Rule 26 empowers a Councillor to refrain from voting

Secy) 17.10.08

The draft rules may be approved

(illegible 1914)

8526
23/10/08

1- I think Rule 23 requires some modification - (vide also Mukherjee's Hyderabad) - As it stands, it would allow of the Presiding authority giving his personal vote one way, and his Casting vote the other way - The usual procedure is to count votes excluding the President's, and when such votes are equal, for & against, then to decide the question according to the President's vote - In such a case the President's vote becomes a casting vote - The 2nd para of Rule 23 may therefore be altered so as to read thus :-

"In case of an equality of votes (whether counting the Presiding authority) the Presiding authority may give his casting vote"

This would harmonise with Rule 25 -

may also (illegible) the President that casting vote - (and also 2 stands equal (two votes)) he

2 SL

G. R. S. 12]
General and Revenue Secretariat.

File No. 569 of 1906

Serial No.

2. Should not rules 5 be prefaced by a provision somewhat on these words — "Every question before a meeting shall be decided by a majority of votes of the Councillors present" —

3 In other respects the proposed rules seem to be unobjectionable & may be adopted

Yours regard

With reference to the above observations of the Councillors, I beg to write as follows on the 7 Rules framed under clause (10) of the Municipal Rules:—

i) [redacted]. This assumes that the presiding authority has a casting vote, or ordinary vote like any other member. Otherwise there would be no object in making this saving "a second or casting vote." I do not know how we can define the position of a President given by the Rules.

ii) [redacted] The same clause enacts that all questions shall be decided by a majority of votes of the Councillors present

NOTE—Contn sheet.

GPB—50,00317—2-07

Serial No.

If however, it be considered that the powers should be separate in the rules, they will be done.

16 t r

5609/3010 1905

The secy is right - I amended para Sec 26 (10) of the Regulations 30/10

The proposed draft of Rules may be adopted as amended.

Carnil Malliè. Circulate.

9/11/1. 10/11

The draft rules are suitable and may be sanctioned. The President has an ordinary vote and in case of an equality of votes, a casting vote

13/11/09

Approved 12/11/09

RAL AND REVENUE SECRETARIAT.

COUNCIL MATTER

SUBJECT

Draft Rules regulating the conduct of business and Proceedings at the meeting of the Bangalore / Mysore City Municipal Council.

Circulated to Councillors.

By Order

11th November 1908

Secretary

T. ANANDA ROW, Esq, B A,
First Councillor

Seen by First Councillor

K.P PUTTANNA CHETTY, Esq,
Second Councillor

10843 13/11/08

Seen 13/11/08

Submitted to His Highness

The accompanying draft rules regulating the conduct of business and proceedings at the meetings of the City Municipal Councils of Bangalore and Mysore may be approved.

The draft rules have received the approval of the Municipal Councils concerned and the Councillors are of opinion that they may be sanctioned.

15/11/1926

Record of Cases submitted for the Orders of His Highness the Maharaja.

Subject.

Draft Rules regulating the conduct of business and Proceedings at the meetings of the Bangalore and Mysore City Municipal Councils.

365

Order.

Approved

~~KRM~~

16/11/08

Generally the
printed copy as sent to
press room. In this
case the proofs are
to be sent to the
Press for being
printed by the
Presidents Concerned
The printing typing
section has typed a
copy for the Press
room May we
send the typed copy
to the Press person
shall we wait
for the receipt
of the proofs from the
Press Authorities

G R.S. 15]

Facing sheet for Cases included in the schedule appended to Notification No. 36 of the 8th Aug 1902.

GENERAL AND REVENUE SECRETARIAT

Subject— Draft rules regulating the conduct of business and Proceedings at the meeting of the Bangalore and Mysore City Municipal Council.

	Date	Initial of Officer himself or responsible Deputy
Received in the Secretariat		
Submitted to Secretary		
Submitted by Secretary to Dewan or Councillor in charge		
Returned to Secretary		
Circulated by Secretary for Council	11 11 08	
Forwarded by 1st Councillor	Seen by 1st Cr.	
Forwarded by 2nd Councillor	13 11 08	
Received in Secretariat	— Do —	
Considered in Council		
Submitted to the Dewan	13 11 08	
Submitted to His Highness	16 11 08	
Orders passed by His Highness	16-11-08	
Final Orders issued		
Circulated to Councillors		
Passed on by the Councillor		
Returned to Secretary by Councillor		

GPB—1,000—26 2-07

Rules regulating the Conduct of business & procedure at the meetings of the Bangalore Municipal Council

	Rules proposed by the Office
1 ngs to ee.	The meetings of the Municipal Councillors shall be held at the Municipal Office except for reasons to be specified in the notice convening the meeting. The ordinary general meetings shall be held on the third Thursday of every month at 8 A M or such other hour and place as may seem expedient to the President
(a) mee con ded shall ceed ceed	At the hour fixed for a meeting of the Councillors, if a quorum be present the business of the meeting may at once commence, and if neither the President nor a (or the) Vice President be present the Councillors may proceed at once to choose a presiding Councillor under Section 26 (5) If the President or a (the) Vice President arrives after a presiding Councillor has been chosen by the Councillors, the presiding Councillor shall leave the Chair, and the President or Vice President shall preside

if at the hour fixed for the meeting a quorum be not present the presiding authority shall allow 30 minutes to elapse before he adjourns the meeting, and if 30 minutes from the hour fixed for the meeting elapse without the assembling of a quorum, the meeting shall stand adjourned to that day week at the same time and place.

(2) If after the commencement of business the presiding authority notices that a quorum is not present or any Councillor calls the attention of the presiding authority to the fact that a quorum is not present, the presiding authority shall immediately suspend business, and shall count the number of Councillors present, and if that number be insufficient to form a quorum the presiding authority shall adjourn the meeting for a period of 15 minutes to give an opportunity for the reassembling of a quorum. If at the expiration of these 15 minutes or during ~~the~~ shall not be

re assembled the presiding authority shall adjourn the meeting.

3 Minutes of previous meeting.

After the presiding authority has taken the chair the minutes of the previous meeting shall be read and after confirmation shall be signed by the presiding authority, provided that, when they have been already circulated to the Councillors present in Municipal hours and no objection has been taken to them, they may be taken as read

Minutes.

If any Councillor present objects to the minutes as having been incorrectly or incompletely recorded the presiding authority shall after taking the sense of the meeting make such amendments as he thinks proper, and the amended minutes shall then be confirmed and signed by the presiding authority

Meeting out of point of order

A Councillor called to order by the presiding authority shall resume his seat till the decision of the point of order raised. Provided that the presiding authority may allow the member to speak on the point of order raised. If any Councillor desires to dispute the decision of the presiding authority he may bring forward a ~~motion~~ proposition at the following meeting

~~No order or which any business that may be~~ ~~With the Consent of the majority~~ ~~transacted or any proposition that may be~~ ~~of Councillors present at any meeting~~ ~~expressed any matter shall be brought forward~~ ~~the presiding authority may cause~~ ~~at such meeting, shall be determined by the presiding authority~~ ~~provide for such case or cases of~~ ~~case it is proposed by any member to give priority to~~ ~~business in respect of the order~~ ~~any particular item of such business, or to any particular~~ ~~in which such item or items stand~~ ~~proposition, shall put the proposal to the meeting and~~ ~~or stand on the agenda respectively~~ ~~be guided by the majority of votes given for or against~~ ~~the proposal.~~

If more than one meeting be held the same day, it shall be competent to the presiding authority, with the consent of the majority of Councillors present, to submit for consideration as one point Subject, for disposal by one meeting, any two or more items of business relating to the same

same subject although such separate items shall appear on the agenda papers of another and distinct meeting to be held on the same day.

9 Proposition to be decided. The presiding authority shall have power to decide into two or more distinct propositions any motion or amendment which in his opinion is so complicated as to be likely to lead to confusion or inconvenience by being debated on as one proposition.

Proposition decided not to be debated and decided then. But when by virtue of this rule a motion or amendment is divided it shall not be necessary, unless the presiding authority decide to the contrary, for the second and following portions of such motion or amendment to be again separately moved and seconded. But the propositions so divided shall be put to the vote by the presiding authority one after the other.

10

Speak each meeting

Each Councillor rising to speak shall address his speech to the person before the meeting or to an amendment which he is himself about to propose or to a point of order always addressing the presiding authority from his place. A Councillor having spoken to a proposition or amendment is not at liberty to speak again to such proposition or amendment

Provided that the mover of a proposition or amendment shall have a right of reply, after the presiding authority has ascertained that no other Councillor entitled to speak, desires to speak

Provided also, that any Councillor may second a proposition or amendment by saying 'I second the proposition' or 'amendment' and may reserve his right to speak later

Provided also, that a Councillor who wishes to explain any misconception of expressions used by him may do so with the permission of the presiding authority.

any periodical statements or concerning the proceedings of a committee, may be put to the meeting by the presiding authority without their having been moved or seconded. Propositions regarding the choice of a presiding councillor, adjournments and the like need not be seconded, but need not be in writing.

Except as provided above, every proposition and every amendment must be in writing and moved and seconded.

When a resolution of the Management Committee or other Committee is submitted to the General meeting for adoption, the motion for its adoption should ordinarily be moved and seconded by members of the Committee.

After the proposition has been moved and seconded, any councillor may propose an amendment thereto.

Provided that no councillor shall be at liberty to propose more than one amendment to any proposition, when such proposition, except when such proposition is for the passing of a budget or of a set of general rules or is otherwise of such

If a Councillor has given due notice to move a proposition, and if that Councillor be not present at the meeting, or has omitted to attend to the proposition shall have ceased to be a Councillor before the meeting, or be unwilling to move the proposition of which he has given notice, any Councillor present at the meeting may, with the consent of the presiding authority, move the proposition of which notice has been given.

An amendment shall usually be in the form of a proposal to omit words from the original proposition, to insert words therein, or to add words thereto.

Every amendment must be upon relevant to the proposition it is proposed to amend, and must be framed so as to form therewith an intelligible and consistent sentence An Amendment which is the direct negative of the proposition shall not be allowed.

If a Councillor has given due notice to move a proposition, and if that Councillor be not present at the meeting, or has not withdrawn the proposition, it shall have ceased to be a Councillor before the meeting, or be unwilling to move the proposition of which he has given notice, any Councillor present at the meeting may, with the consent of the presiding authority, move the proposition of which notice has been given.

An amendment shall usually be in the form of a proposal to omit words from the original proposition, to insert words therein, or to add words thereto.

Every amendment must be relevant to the proposition it is proposed to amend, and must be framed so as to form therewith an intelligible and consistent sentence. An amendment which is the direct negative of the proposition shall not be allowed.

17 A Councillor who intends to propose an amendment to a proposition is at liberty to send or deliver at any time beforehand to the Presidents or the presiding authority of this proposed Amendment in writing.

18 After a proposition has been proposed and seconded, the proposed amendments which the President or the presiding authority has received shall be arranged in the order in which, if agreed to, each would stand in the amended proposition, and if any more proposed amendments are handed to the presiding authority they shall be inserted in that order and the presiding authority shall call upon the proposers of Amendments in that order to move their Amendments.

19 Each amendment must be decided before the next amendment is entered upon, but after any amendment has been proposed and seconded any Councillor may move that the amendment be amended by the omission, insertion or addition of certain words, and the presiding authority shall thereupon ask if any Councillor

seconds the proposal, and if seconded the proposal to amend the amendment shall then become the question before the meeting.

---

22 Amendments not to be made to words which have already been resolved

No amendment may be made to words which have already been resolved shall stand part of, or be added to, the original proposition or amendment, except by addition of other words.

21 Amendments not to be proposed

No amendment may be proposed which is the same, in substance, as a proposition or amendment which has been negatived during that meeting.

22 One motion or amendment to be under consideration

A proposition or amendment which has been moved and seconded cannot be withdrawn without the permission of the meeting.

23 Speaking

The presiding authority may move and second propositions or amendments, speak and vote without vacating the Chair.

When a question is put to the vote the presiding authority shall call for a show of hands, and the presiding authority or a Councillor at his request, shall count the hands shown for and against and declare the result. If any Councillor challenge the correctness of the numbers thus declared, the hands shall be counted a second time. Provided that if any two Councillors request a poll, the presiding authority shall call the roll of the Councillors and record on the minutes of the meeting the names of the Councillors voting for and against.

The ~~President or the other~~ presiding authority shall give his vote before declaring the number of votes for and against a question and then in case of an equality of votes he shall give his casting vote.

25 A Councillor who is present at a meeting may refrain from voting. If the question before the meeting be the confirmation of a report or proceedings of a committee, the members of that committee may vote. If the conduct of a Councillor be in question, that Councillor may vote.

When a Budget or Reappropriation Statement is laid before a General Meeting, the procedure shall be as follows:—

(1) The presiding authority shall read each item of the abstracts of receipt and expenditure, and shall without any Mover or Seconder put to the vote Meeting the question "that this item Stand part of the Budget" or Reappropriation Statement

(2) If any Councillor proposes to reduce or increase or strike off the item, and the proposal be seconded such proposal shall be treated as an amendment and shall become the question before the meeting

14

p. 7. 0

When there is an equality of Votes and the presiding authority refrains from giving his casting Vote, the proposition shall be held to be neither passed nor rejected and may be brought forward at any subsequent meeting.

28 At a meeting the Councillors may resolve themselves into a Committee to consider any subject which is before the meeting In such a Committee a proposition need not be seconded and a Councillor may speak more than once. The decision of the Committee shall be reported to that or to a subsequent meeting for confirmation.

29 The rough minutes of all proceedings of meetings must be taken down in a bound Volume at the time of discussion.

30 A proposal to adjourn a meeting or to postpone the consideration of a question shall take precedence of any other proposition before the meeting.

Any Councillor who has given notice to the President three days before the meeting may, before the

~~a meeting~~ may, because of the meeting begins, put a question to the presiding authority or to any other Councillor and may briefly explain his question, but after the reply has been given, no debate shall be allowed thereon.

(2) The presiding authority may decline to allow any question if in his judgment it is frivolous, vexatious or offensive or if he thinks that the information sought can be easily obtained by the questioner from the Municipal Roads record or cannot be divulged without injury to Municipal interests.

37 All meetings shall be open to the public and ~~the sessions of public places, and of the discussion of the presiding authority,~~ the public may be admitted to the meetings, provided that the public and spectators may be required to withdraw, if it should be deemed necessary by the presiding authority that any person ~~or persons~~ should be excluded from the meeting in order to keep order and decorum, but the vote of the Municipal Council shall be taken in public. Any person who desires to address the Council upon any matter before it may apply to the presiding authority who may grant the request and may hear such person or may grant leave to any person to be represented by counsel for such purpose.

The presiding authority may cause to be summarily removed from the building in which the meeting is held any person not being a Councillor who misconducts the business of the meeting.

No noise or expression of approval or disapproval on the part of the audience shall be permitted, and any person not being a Councillor who so interferes with the proceedings shall be liable to be ejected from the building in which the meeting is held.

6/9/07

31.7.07

B M 108

ml 569 / 407-06 D 9285
82-Sf.

OFFICE OF THE MUNICIPAL COMMISSION,

City, Bangalore, 2nd day 4th 1907

No 275
Encl. one

From

THE PRESIDENT,
Municipal Commission, Council,
Bangalore City

To

The Secretary to the Government of H H the Maharaja of Mysore,
General and Revenue Departments,
Bangalore

Sir,

With reference to Government Proceedings No. 7917 /Municipal 407-06-2 dated the 9th March last regarding the framing of several Bye-Laws under section 43(3) of the New Municipal Regulation, I have the honor to submit herewith, for favor of confirmation, under section 43(3) a copy of draft Bye-Law relating to the convening of Meetings and conduct of business based on sections 24(1), 26(1),(4), (5) and 46(a) together with a copy of the notice issued as required by section 43(2).

No objections or suggestions have up-to-now been received from the public in this connection.

I have the honor to be

Sir,

Your most obedient servant,

President.

hgs

MC 569 A 9285

1 Form of v

No. of subject of resolution	Propositions and amendments		Votes given		Re
	Names of (1) proposer (2) seconder	Wording	for	against	Serial No. of ballot
1	2	3	4	5	6
House-tax	(1) Khan Saheb B S Cardmaster (2) Mr Nimbkar	That the rates of house-tax be raised by 50 per cent. in accordance with the draft-rules placed before the meeting by the President	11	7	1 18. S
		Amendment No 1.			
	(1) Mr Mukhamkar (2) Mr Amin Ma	That the rates be raised by 25 per cent. only.	7	11	

Illustrations. — Names can be recorded in colu
Words the entry in columns
Which the final decision for
the proposition as finally
Columns 8, 9 and 10 will be bla
these columns is to make
number of minute books
Executive D and there be
In column 11 refer, in ref
this or in a subsequent

19 When a question is put to the vote, the Chairman shall call for a Show of Hands, and the Chairman or a Councillor at his request, shall count the hands Shown for and against and declare the result. If any Councillor Challenge the correctness of the numbers thus declared the hands Shall be counted a Second time. Provided that if any two Councillors request a poll, the Chairman shall call the roll of the Councillors and record on the minutes of the meeting the names of the Councillors voting for and against.

20 A Councillor who is present at a meeting may refrain from voting. If the question before the meeting be the confirmation of a report or proceedings of a Committee, the members of that Committee may vote. If the Conduct of a Councillor be in question, that Councillor may vote.

Seconds the proposal, and if Seconds the proposal to amend the amendment shall then become the question before the meeting.

15. No amendment may be made to words which have already been resolved shall stand part of the proposition or amendment, except by addition of other words.

16 No amendment may be proposed which is the same, in substance, as a proposition or amendment which has been negatived during that meeting.

17 A proposition or amendment which has been moved and seconded cannot be withdrawn without the permission of the meeting.

18 The Chairman may move and second propositions or amendments, speak and vote without vacating the Chair

12 A Councillor who intends to propose an amendment to a proposition is at liberty to send at any time beforehand to the President or Chairman, his proposed amendment in writing

13. After a proposition has been proposed and seconded, the proposed amendments which the President or Chairman has received shall be arranged in the order in which, if agreed to, each would stand in the amended proposition, and if any more proposed amendments are handed to the Chairman, they shall be inserted in that order and the Chairman shall call upon the proposers of Amendments in that order to move their amendments

14 Each amendment must be decided before the next amendment is called upon, but after any amendment has been proposed and seconded, any Councillor may move that the amendment be amended by the omission, insertion or addition of certain words, and the Chairman shall thereupon ask if any Councillor

Seconds

10 If a Councillor has given due Notice of his intention to move a proposition, and if that Councillor be not present at the meeting, or should have ceased to be a Councillor before the meeting, or be unwilling to move the proposition of which he has given Notice, any Councillor present at the meeting may, with the Consent of the Chairman move the proposition of which Notice has been given

11 An amendment shall usually be in the form of a proposal to omit words from the original proposition, to insert words therein or to add words thereto.

Every amendment must be relevant to the proposition it is proposed to amend, and must be framed so as to form therewith an intelligible and consistent sentence. An amendment which is the direct negative of the proposition shall not be allowed.

to require the marking of any amendments to different parts of it

8 The purport of any amendment shall state to the Chairman at any time before he resumes his seat. When the mover of a proposition or amendment has resumed his seat the Chairman shall read the proposition or amendment to the meeting and ask if any Councillor seconds it, and until the proposition or amendment is seconded, the Chairman shall not permit any discussion on the question. If no Councillor seconds the proposition or amendment the Chairman shall declare that the proposition or amendment is lost.

9 A Councillor shall not read his speech, but may refresh his memory from Notes and may, with the consent of the Chairman, read passages from books or documents cited in behalf of his argument.

6 Routine resolutions such as recording periodical Statements or confirming the proceedings of a Committee, may be put to the meeting by the Chairman without their having been moved or seconded. Propositions regarding the Choice of a presiding Councillor, adjournments and the like must be seconded, but need not be in writing.

Except as provided above, every proposition and every amendment must be in writing and must be seconded.

7 After the proposition has been moved and seconded, any Councillor may propose an amendment thereto.

Provided that no Councillor shall be at liberty to propose more than one amendment to any proposition, except when such proposition has been moved is for the passing of a budget or of a set of Rates Gaming rules, or is otherwise of such a nature as to

Each Councillor rising to speak shall direct his speech to the question before the meeting or an amendment which he is himself about to propose or to a point of order always addressing the President from his place. A Councillor having spoken to a proposition or amendment is not at liberty to speak again to such proposition or amendment.

Provided that the mover of a proposition or amendment shall have a right of reply, after the Chairman has ascertained that no other Councillor entitled to speak desires to speak

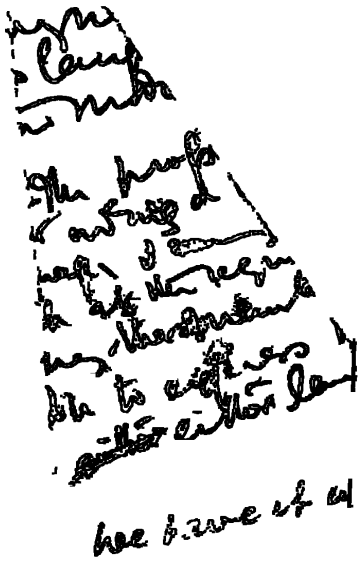
Provided also, that any Councillor may second a proposition or amendment by saying 'I second the proposition,' or 'amendment;' and may reserve his right to speak later.

Provided also, that a Councillor who wishes to explain any misconception of expressions used by him may do so with the permission of the Chairman

3 A Councillor wishing to speak must rise in his place. The Councillor who first rises to speak has the right to be heard. In case of doubt, the Chairman shall decide who is entitled to speak. No interruption to the speech of a Councillor shall be permitted, except that the Chairman may call the Councillor to order, and any other Councillor may rise and request the Chairman to call the speaker to order.

3(a) All questions from one Councillor to another relating to the business of the meeting shall be put through the President.

4 All points of order shall be decided by the Chairman alone, and the Chairman's decision upon a point of order shall not be disputed at the meeting at which it is given.



General Procedure and Conduct of Business Regulations Municipal Regulation of 1966. Section 26(1), (4) & (5), 46(1) and 46(2)

	Draft Rules Submitted by the Bangalore City Municipal Council.
1	The ordinary meeting of the Municipal Councillors shall be held at the Municipal office once a month on the third Thursday of each month at 8 A.M. or on such date and time as may be fixed by the President
2	At an hour fixed for the meeting of the Councillors, if a quorum be present, the business of the meeting may at once commence, and, if neither the President nor a Vice President be present, the meeting may proceed at once to choose a presiding Councillor under Section 26(5). If the President or the Vice-President arrives after a presiding Councillor has been chosen by the meeting, the presiding Councillor shall leave the Chair, and the President or Vice-President shall preside.

...le Book

Resolution	No. and dates of other resolutions on same subject		Brief Note of action taken with dates	Remarks
Substance	dated previous	Next subsequent		
7	8	9	10	11
The prospectus is to be carried	7 / 12-2-99	3 / 10-11-5	Rules published under section 60(b) on 20 5 05	

11 12 5 When necessary under Rule 31 (Rule 24 of offices duties)
3 If against the proposition or amendment as
proposed if necessary for clearness table resolve be
to buy the (Secretary) from time to time. The objects of
to trace the history of any subject through any
C. cases to proceeded a check on the execution and
" promptly carry out the various subsidiary resolutions
made any resolutions to any other will be made

BANGALORE CITY

Notice dated 4t

Notice is hereby given, under Section 48, o
that the following draft Bye-Law, having been
galore City, will be taken into consideration wit
after the 1st of May 1907 together with any ob
that date —

GENERAL PROCEDURE AN

MYSORE MUNICIPAL

Sections 26 (1), (4) and

1 The ordinary meeting of the Municip
Office once a month on the third Thursday of e
as may seem expedient to the President

2. At an hour fixed for a meeting of the
of the meeting may at once commence, and, if
present, the meeting may proceed at once to ch
If the President or the Vice-President arrives a
the meeting, the presiding Councillor shall leav
shall preside

3 A Councillor wishing to speak must ri
speak has the right to be heard In cases of d
to speak No interruption to the speech of a C
Chairman may call the Councillor to order, and
Chairman to call the speaker to order

3 (a) All questions from one Commissione
meeting shall be put through the President.

4 All points of order shall be decided by
sion upon a point of order shall not be disputed

5 Each Councillor rising to speak shall di
ing or at an amendment which he himself is abo
addressing the President from his place. A
amendment is not at liberty to speak again to su

Provided that the mover of a proposition o
the Chairman has ascertained that no other Cou

Provided also, that any Councillor may seco
second the proposition" or "amendment," and

Provided also, that a Councillor who wishes
used by him may do so with the permission of t

6 Routine resolutions such as recording p
ings of a Committee, may be put to the meeting
moved or seconded Propositions regarding th
and the like must be seconded, but need not be

Except as provided above, every proposit
must be seconded.

7 After the proposition has been moved
amendment thereto

Provided that no Councillor shall be at li
any proposition, except when such proposition
general rules, or is otherwise of such a nature as
to different parts of it.

8. The proposer of any amendment shall sta
resumes the seat. When the mover of a proposit
Chairman shall read the proposition or amendmen
seconds it, and until the proposition or amendmen
any discussion on the question If no Councillor
Chairman shall declare that the proposition or am

9 A Councillor shall not read his speech, bu
may, with the consent of the Chairman, read passa
half of his argument.

10 If a Councillor has given due notice of h
that Councillor be not present at the meeting, or a
the meeting, or be unwilling to move the propos
uillor present at the meeting may, with the con
which notice may have given

11 An a
original propo

Every am
be framed so
which is the d

12 A C
send at any
writing

13 Afte
the President
each would sta
ed to the Chai
proposers of a

14 Each
after any ame
amendment be
man shall ther
proposal to an

15. No a
part of, or be
words.

16 No
amendment wi

17 A p
drawn without

18 The
without vacati

19 Whe
the Chairman
declare the re
the hands sha
poll, the Chai
ing the names

20 A C
before the me
of that Comm
may vote

21 At a
any subject wh
and a Councill
to that or to a

mendment shall usually be in the form of a proposal to
ntion, to insert words therein or to add words thereto.

endment must be relevant to the proposition it is propose
is to form therewith an intelligible and consistent sen
irect negative of the proposition shall not be allowed.

ouncillor who intends to propose an amendment to a prop
time beforehand to the President or Chairman, his

r a proposition has been proposed and seconded, the prop
or Chairman has received shall be arranged in the order
nd in the amended proposition, and if any more proposed
man, they shall be inserted in that order and the Chairm
mendments in that order to move their amendments.

amendment must be decided before the next amendment
ndment has been proposed and seconded, any Councillo
amended by the omission, insertion or addition of certa
upon ask if any other Councillor seconds the proposal,
end the amendment shall then become the question befo

mendment may be made to words which it has already b
added to, the original proposition or amendment, excep

mendment may be proposed which is the same, in substa
ich has been negatived during that meeting

oposition or amendment which has been moved and seco
the permission of the meeting

Chairman may move and second propositions or amendi
ng the chair

n a question is put to the vote, the Chairman shall call f
or a Councillor at his request, shall count the hands show
sult. If any Councillor challenge the correctness of the
ll be counted a second time Provided that if any tw
man shall call the roll of the Councillors and record on t
of the Councillors voting for and against.

ouncillor who is present at a meeting may refrain from v
eting be the confirmation of a report, or proceedings of a
ittee may vote. If the conduct of a Councillor be in qu

meeting the Councillors may resolve themselves into a
ich is before the meeting In Committee, a proposition
or may speak more than once The decision of the Com
subsequent meeting for confirmation

words from the

amend, and must
ce. An amendment

ion is at liberty to
osed amendment in

l amendments which
hich, if agreed to,
endments are hand
shall call upon the

entered upon but
y move that the
ords, and the Chair
d if seconded, the
he meeting
resolved shall stand
y addition of other

as a proposition or

d, cannot be with

ts, speak and vote

show of hands, and
or and against and
bers thus declared,
Councillors request a
minutes of the meet-

ng If the question
mittee, the members
on, that Councillor

ommittee to consider
d not be seconded
tee shall be reported

H H Sparkes,
President

569

Su

G.M.S. 26]

File No. 06

Serial No. 2

Diary No of letter replied to 9285 & 06-07

No. 13370

and 569-06-

9 22-6-08

General and Revenue Secretariat

(Simla ( )

, *the* 190

To

The President of the
Bangalore City Municipal
Council

Date of issue 22-6-08

Signed by Mr. H.R.

Sir,

With reference to your letter No 275 dated the 2nd March 1907 I am to forward herewith a copy of the rules for the conduct of business of the Bangalore City Municipal Council as modified in this office and to request that you will kindly enquire if you have any objections to the rules as now modified

I have the
23 16/6/08 over
for Secy
9 13/6/08

SUBJECT

MHL
15/6/08

Memo No 1337/D 22. th June 08

Copy forwarded to the President of the Mysore City Municipal Council with a copy of the draft rules above referred to. If the Municipal Council has no objection to their being adopted for the conduct of business and at its meeting [illegible] sanction of Govt for these rules be obtained under Sec 46 (a) of the Mysore City Municipal Regn be obtained applied for with a copy of the Municipal Council's resolution in the matter

Inst of enclosures

By order
Dy 16/6/08
For Secy

H.C.L. 1908

Copied by [illegible]
Examined by [illegible]

GPB—3,000—1-.1-07

Gpl 569-06
Sl 203

Fw 311

D 2366

B M 109]

OFFICE OF THE MUNICIPAL COUNCIL,

City, Bangalore, 7th October 1908

No 91

Enclosure 1

From

THE PRESIDENT,

Municipal Council,

Bangalore City

To

The Secretary to the Government of H H the Maharaja of Mysore,
General and Revenue Departments,
Bangalore

SIR,

Adverting to your letter No 13370/M1 569--06-2 dated the 22nd June 1908, forwarding, for opinion, a modified set of rules for the conduct of business of the City Municipal Council, I have the honour to state that the Municipal Council is of opinion that the draft rules may be adopted

2. A copy of the Council's resolution is here with submitted for kind perusal

I have the honour to be

Sir,

Your most obedient servant,

President

G P B—C00-1(

Extract from the

Proceedings of the Bangalore City Municipal Council at

an Ordinary Meeting held on the 24th:

September 1908.

Present.

B.J.Kumaraswami Naik, Esq President.

C. Subba Rao, Esq., Vice President.

A. Hayes, Esq., Amildar, Bangalore Taluk.

Absent.

Lt-Col J. Smyth, I.M.S.,

Senr. Surgn. & Sanr: Comr.

J. C. Tait, Esq., M.A.,

Principal, Central College.

K. Krishnaiah Iyengar Esq.,

Ex: Engr:, Bangalore Divn:.

Municipal Councillors.

Present:

T. Benson

B.N.Ramachandra Moodr

B.K.Garuda Char

N. Narahhadriya

E.Osman Khan

C. Subbiaya

B. Appajiya

H. Ramaiya

M.V.Krishnamurti Esq

S. Venkatarangiengar

D. Venkataramayya

C.V.Dorasami Iyer

Vocrabhadra Chetty

Messrs:

P. Gangiah

D.Beappa

C.N.Krumbiegal

C. Krishnamurti

B.V.Ramaswami Chetty.

3 Letter No 13870—MI 569-06-2, dated the 22nd June 1908, from the Secretary to the Government of His Highness the Maharaja of Mysore, General and Revenue Departments, forwarding, for opinion, a modified set of rules for the conduct of business of the City Municipal Council

Resolved that as some of the members of the Sub-Committee who were unable to attend the Sub-Committee meetings Viz, Messrs. Dorasami Iyer, Venkataramayya, Venkatarangieng and Usman Khan are present to-day and say that they have no objection and the rest of the members present agree, the above rules be adopted.

Sd B.J.Kumaraswami Naik,
President.

'C O PY'

Secretary

No 52 Jul 569-06 / SL 904

THE CITY MUNICIPAL OFFICE, MYSORE,
Dated 8th October *1908*

From

M Kantharaj Urs Esquire, B A

President, City Municipal
Commission, Mysore

To

K S Chendrasekhara Iyer Esquire, B A, B L

Secretary to the Govt of Mysore,
General & Revenue Depts

SIR,

With reference to your memo No 17371 dated 24th June last, forwarding for the opinion of the Council a copy of the draft rules for the conduct of business at its meetings, I have the honor to submit herewith a copy of their resolution of the Council thereon and to request that you will be so good as to obtain the sanction of Government for the adoption of the said draft rules with the alterations suggested by Mr C Ranganathan, Municipal Councillor, in his report to the Municipal Council

A copy of the same is again enclosed for ready reference

I have the honor to be,
Sir,
Your most obedient servant,

M Chikkadevaraja Urs
H/C Vice President

R V P

1908.

From D 2575

President, City Muni Commission, Mysore

To

Secy to Govt. of Mysore, Gen and Rev Depts.

Dated 8th Oct of

Despatched 12th

Received

General No 5-2

No

Enclosure No None

Soliciting a loan to adopt the municipality draft rules for conduct of business at the meetings

S.S.P.W.—22-6-08—200

Copy of report dated 21st August 1908 from Mr M C Ranga ---
Iyengar, Municipal Councillor, to the Mysore City Municipal ----
Council

Has the honor to state in reply to the above that the undersigned has perused the draft Rules and suggests the following for the consideration of the President -

(1) In rule 1 for the "third Thursday" substitute "last Saturday"

(2) In rule 7, the words after "although" require a slig alteration for bringing out the meaning clearly, he would insert "some of such items" for "such latter --- items"

(3) In rule 8 11 the last "and" seems to be a mistype for "an"

(4) In rule 23 the presiding authority, it is stated in the last line "should" give his casting vote in case of an equality of votes" whereas in rule 25 it is provided that the presiding authority may refrain from giving his casting vote. We would suggest that rule 23 may be altered so as to make it optional with the presiding authority to give his vote or casting vote or not to give it and if he chooses to give it to do so at t indicated stage or stages

The enclosures are in all returned

Vice President

Proceedings of the ordinary meeting of the Municipal Councillors for the City of Mysore held in the Ranga Charlu Memorial Hall at 7-30 A.M. on Monday the 24th September 1908.

Present.

(1) M.Kantharaj Urs Esquire. (President).
(2) M.C.Krishnaswami Rao Esquire. (Vice President).
(3) M.Venkatakrishnaiah Esquire.
(4) M.C.Rangiengar Esquire.
(5) M.Krishnappaji Urs Esquire.
(6) M.Srecsantiah Esquire.
(7) Amble Anniah Gowda Esquire.
(8) Ananthrajiah Esquire.
(9) A.Subbanna Esquire.
(10) Hussainalli Baig Saheb Esquire.
(11) Rahimatulla Sheraf Sait Esquire.
(12) Syed Mohadin Saheb Esquire.
(13) Vidaya Sagar Urs.
(14) Tiruvengadr Mudaliar Esquire.

Absent.

(1) J.Weir Esquire (Principal, Maharaja's College).
(2) B.Subba Rao Esquire. (Executive Engineer, Mysore Dn.)
(3) Doctor S.G.Venkatasubbi Iyer (Civil Surgeon)
(4) Syed Yakub Saheb Esquire. (Amildar, Mysore Taluk)
(5) M.Narasimharamy Esquire.
(6) M.Chandrasekharaiah Esquire.

X Municipal Councillor Mr Rangiengar's report in re the draft rules received with memo No 13371 dated 22nd June 1908 from the Secretary to the Government of Mysore in the Revenue and General Departments for the conduct of the business of the Municipal Council

Resolved that the rules be adopted with the alterations suggested by the Municipal Councillor

(sd) M Kantaraj Urs

President

"copy"

M C Krishnaswami Rao

Vice President

Rules regulating the conduct of business and Proceedings at the meeting of the Bangalore City Municipal Council

Meetings where to be held

1. The meetings of the Municipal Councillors shall, except for reasons to be specified in the notice convening the meeting, be held at the Municipal Office. The ordinary General Meetings shall be held on the third Thursday of every month at 8 A.M. or on such date and at such time as may seem expedient to the President.

Business to be conducted if a quorum be present at the hour fixed for meeting.

2.(a) At the hour fixed for a meeting of the Councillors, if a quorum be present, the business of the meeting may at once commence, and, if neither the President nor the Vice-President be present, the Councillors may proceed at once to choose a presiding Councillor under section 26(5). If the President or the Vice-President arrives after a presiding Councillor has been chosen by the Councillors, the Presiding Councillor shall leave the chair and the President or Vice-President -- shall preside.

M. 476
15.12.08

Absence of quorum at hour fixed for meeting.

(b). If at the hour fixed for the meeting a quorum be not present the Presiding authority shall allow 30 --- minutes to elapse before he adjourns the meeting and if 30 minutes from the hour fixed for the meeting elapse without the assembling of a quorum, --

the

the meeting shall stand adjourned to that day week at the same time and place.

Absence of quorum after commencement of business.

(c). If after the commencement of business the Presiding authority notices that a quorum is not present, or any Councillor calls the attention of the Presiding authority to the fact that a quorum is not present, the presiding authority shall immediately suspend -- business, and shall count the number of Councillors present, and if that number be insufficient to form a quorum, the Presiding authority shall adjourn the meeting.

Amendment of Minutes.

3. If any Councillor present objects to the Minutes as having been incorrectly or incompletely recorded, the Presiding authority shall, after taking the sense of the meeting, make such amendments as he thinks proper, and the amended minutes shall then be confirmed and signed by the Presiding authority.

Order to be observed.

4. A Councillor wishing to speak shall rise in his place. The Councillor who first rises to speak has the right to be heard. In cases of doubt, the Presiding authority shall decide who is entitled to speak. No interruption to the speech of a Councillor shall

shall be permitted, except that the Presiding authority may call the Councilor to order and any other Councillor may rise and request the Presiding authority to call the speaker to order or to notice that a quorum is not --- present.

4.(a) All questions from one Councillor to another relating to the --- business of the meeting shall be put through the Presiding authority.

O r d e r.

5. The Presiding authority shall preserve order; and all points of --- order shall be summarily decided by him no discussion thereon being allowed, unless he shall think fit to take the opinion of the Councillors present. The Presiding authority may adjourn any meeting that refuses to obey his ruling on a point of order.

Councillor called to order to resume his seat.

5 (a) A Councillor called to order by the Presiding authority shall resume his seat till the decision of the point of order raised. Provided that the Presiding authority may allow the --- member to speak on the point of order raised. If any Councillor desires to dispute the decision of the Presiding authority he may bring forward a proposition at the following meeting.

[illegible] ity may be given [illegible] y tion of business.

6. The order in which any business that may be transacted or any --

any proposition that may be disposed at any meeting shall be brought forward at such meeting, shall be determined by the Presiding authority, who in case it is proposed by any member to give priority to any particular item of such business, or to any particular proposition, shall put the proposal to the meeting and be guided by the majority of votes given for or against the proposal.

Items of business may be grouped.

7. If more than one meeting be held the same day, it shall be competent to the presiding authority, with the consent of the majority of Councillors present, to submit for consideration as one subject, for disposal by one meeting, any two or more items of business relating to the same subject although (some of such items) shall appear on the agenda papers of another and distinct meeting to be held on the same day.

A proposition may be divided.

8. The Presiding authority shall have power to divide into two or more distinct propositions any proposition or amendment which in his opinion is so complicated as to be likely to lead to confusion or inconvenience by being debated on as one proposition.

Proposition when divided need not be moved and seconded more than once.

But when by virtue of this rule a proposition or amendment is divided, it shall not be necessary,

unless the Presiding authority decide to the contrary, for the second and following portions of such proposition or amendment to be again separately -- moved and seconded. But the propositions so divided shall be put to the vote by the Presiding authority one after the other.

Motion to be relevant to subject before -- meeting.

9. Each Councillor rising to speak shall direct his speech to the question before the meeting or an amendment which he is himself about to propose or to a point of order always --- addressing the Presiding authority from his place. A Councillor having spoken to a proposition or amendment is not at liberty to speak again to such proposition or amendment.

Provided that the mover of a proposition or amendment shall have a right of reply, after the presiding -- authority has ascertained that no other Councillor entitled to speak, desires to speak.

Provided also, that any Councillor may second a proposition or amendment by saying "I second the proposition" or 'amendment' and may reserve his right to speak later.

Provided also that a Councillor who wishes to explain any misconception of expressions used by him may do so with the permission of the presiding

Presiding authority.

Routine resolutions be put to meeting without being moved or seconded.

10. Routine resolutions such as recording periodical statements or -- confirming the proceedings of a Committee, may be put to the meeting by the presiding authority without their having been moved or seconded. Propositions regarding the choice of a presiding Councillor, adjournments and the like must be seconded, but need not be in writing.

Every other proposition & amendment to be in writing and to be seconded.

Except as provided above, every proposition and every amendment must be in writing and must be seconded.

Resolutions of Committees to be moved & seconded by members.

When a resolution of the managing or any other Committee is submitted to the general meeting for adoption, its adoption should ordinarily be moved and seconded by members of the Committee.

Amendments.

11. After the proposition has been moved and seconded, any Councillor may propose an amendment thereto.

Provided that no Councillor shall be at liberty to propose more than one amendment to any proposition, except when such proposition is for the passing of a budget or of a set of general rules, or is otherwise of such a nature as to require the making of many amendments to different parts of it.

iding authority read the proposi- to the meeting.

18. The proposer of any amendment shall state it or hand it in writing to the presiding authority at any time before he resumes his seat. When the mover of a proposition or amendment has resumed his seat the Presiding authority shall read the proposition or amendment to the meeting and ask if any Councillor seconds it, and until the proposition or amendment is seconded. the Presiding authority shall not permit any discussion on the question. If no Councillor seconds the proposition or amendment, the Presiding authority shall declare that the proposition or amendment is lost.

Speeches should not be read.

13, A Councillor shall not read his speech, but may refresh his memory from notes and may, with the consent of the Presiding authority, read --- passages from books or documents cited in behalf of his argument

Any Councillor may move proposition of which notice has been given if original - mover is absent or unwilling.

14. If a Councillor has given due notice to move a proposition, and if that Councillor be not present at the meeting or shall have ceased to be a Councillor before the meeting or be unwilling to move the proposition of which he has given notice, any Councillor present at the meeting may, with the consent of the presiding authority, move the proposition of which notice a been given

Amendments to omit words etc., from - original propositions to be clear and relevant and not mere -- negatives of previous propositions.

15. An amendment shall usually be in the form of a proposal to omit words from the original proposition, to insert words therein, or to add words --- thereto.

Every amendment must be relevant to the proposition it is proposed to amend and must be framed so as to form therewith an intelligible and consistent sentence. An amendment which is the direct negative of the proposition shall not be allowed.

Amendments may be sent to President beforehand in writing.

16. A Councillor who intends to propose an amendment to a proposition is at liberty to send or deliver at any time beforehand to the President or the Presiding authority his proposed amendment in writing.

Order to observe when there are more amendments than one.

17. After a proposition has been proposed and seconded, the proposed amendments which the President of the Presiding authority has received shall be arranged in the order in which, if agreed to, each would stand in the --- amended proposition, and if any more proposed amendments are stated or handed to the Presiding authority they shall be inserted in that order and the Presiding authority shall call upon the Proposers of amendments in that order to move their amendments.

Voting.

25. When a question is put to the vote the Presiding Authority shall call for a shew of hands, and the Presiding authority or a Councillor at his request, shall count the hands shewn for and against and declare the result. If any Councillor challenge the correctness of the numbers thus declared, the hands shall be counted a second time. Provided that if any two Councillors request a poll, the Presiding authority shall call the roll of the Councillors and record on the minutes of the meeting the name of the Councillors voting for and against

he refrains Voting

The Presiding authority should ~~shall~~ give his vote before declaring the number of votes for and against a question and then, in case of an equality of votes he should give his casting vote

No member obliged to vote.

24. A Councillor who is present at a meeting may refrain from voting If the question before the meeting be the confirmation of a report or proceedings of a Committee, the members of that Committee may vote If the conduct of a Councillor be in question, that Councillor may vote

Result of equality of votes

25 When there is an equ votes and the Presiding authority refrains from giving his casting vote, the proposition shall be held to be -

neither

neither passed nor rejected and may be brought forward at any subsequent meeting

Budget discussion.

26. When a budget or reappropriation statement is laid before a general meeting, the procedure shall be as --- follows -

(1) The Presiding authority shall read each item of the abstract of receipt and expenditure and shall without any mover or seconder put to the meeting the question"that the item stand part ofthe Budget or reappropriation statement"

(2) If any Councillor propose to reduce or increase or strike off the item and the proposal be seconded, such proposal shall be treated as an amendment and shall become the question before the meeting

Councillors may resolve into Committee at General meeting.

27. At a meeting the Councillors may resolve themselves into a Committee to consider any subject which is before the meeting In such a Committee a -- proposition need not be seconded and a Councillor may speak more than once The decision of the Committee shall be reported to that or to a subsequent meeting for confirmation

ch minutes of proc dings to be taken n in bound volume.

28. The rough minutes of all proceedings of meetings must be taken down in a bound volume at the time of discussion.

posal to adjourn postpone.

29. A proposal to adjourn a meeting or to postpone the consideration of a question shall take precedence of any other proposition before the meeting.

tings ordinarily open the public.

30. All meetings shall be open to the public provided that the public may be required to withdraw, if it -- should be deemed necessary by the Presidin g authority that any enquiry or deliberation pending before the Municipal Co@ncil should be held in private. The Presiding authority may at any time cause any person to be removed who --- interrupts the proceedings.

For Secretary

569

File No 06

Serial No. 5

Diary No. of letter replied to 2515

Proceedings of the Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE SECRETARIAT (Mund)

the 190

issue 28.12.08

Mysore

READ—

Correspondence ending with the letter No. 72 dated the 5th October 1908 from the President of the Bangalore City Municipal Council submitting a copy of draft rules regulating the Conduct of business and proceedings at the meetings of the Municipal Council as required by the Mund Regn, 1906

2. Letter No 528 of the 8th October 1908 from the President of the Mysore City Muni-

over

SUBJECT

11 pages

GPB—10,000—10-4-08

Municipal Council submitting
a Copy of the draft rules
on the above subject relating
approved by that Municipal
Council

Order thereon No 5057-8
cml 569.08 d 28.11.08

The rules are to be approved approved
with slight modifications
The Presidents are requested to
submit 6 copies of these rules when
printed under Section 49 of the Rural Regn 1906

[signature]
for Secretary
Secretariat
29/10/11/08

To
The President of the Bangalore
Municipal Council with a
Copy of the Rules appd.
Do Inform Municipal
Council do

[signature]
18.11.1908